



**Agenda Item No 3a**

**Minutes of the Avonmouth and Kingsweston  
Neighbourhood Partnership  
Monday 21<sup>st</sup> September 2015 at 7.00pm**

Venue: St Bede's School, Long Cross, Lawrence Weston

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**Councillors present:**

Councillors Wayne Harvey and Matt Melias (Avonmouth Ward)  
Councillor Jason Budd (Kingsweston Ward)

**Resident members**

(representing Lawrence Weston, Sea Mills, Shirehampton and Avonmouth)

Ann Green, Val Jenkins, Andy Hollick, Renee Slater (Neighbourhood  
Partnership Chair) Jenny Winfield

**Officers:**

Keith Houghton (NP Co-ordinator)  
Shana Johnson (Democratic Services Officer)

**Other attendees:**

Paul Bolton-Jones – Avon and Somerset Police, Chris Sunderland – Real  
Economy Co-operative, Annali Grimes – Litterarti

**Local Residents**

Stephen Ware, Sandra Ware, Sam Parker, Roger Sabido, Jacky Trivitt, David  
Trivitt, Vanessa LeBreton

## **1. Welcome and introductions**

Introductions were made.

## **2. Apologies for absence**

Apologies were received from Councillor Tim Leaman; John Bees; Mark Pepper; David Thomas; Ann Hawker; Gil Osman; Tim Scott; Val Pospischil

## **3. Minutes of the meeting held on the 30<sup>th</sup> June 2015 and Action Tracker**

**Agreed - that the Minutes of the meeting held on 11th March 2015 be confirmed as a correct record and signed by the Chair**

- The following issues were raised in relation to the Action Sheet from the 30<sup>th</sup> June Meeting.
- The station building @ Avonmouth was demolished on the 6<sup>th</sup> August 2015. It was noted that due process had been followed by the Planning Officers and that legally there was nothing more that could have been done. However, it was agreed to write to Network Rail expressing disappointment over the demolition, to ask for a donation to support the heritage of the area and what development may be coming forward on this site in the future. Also to enquire if there were plans to demolish any other station buildings in our NP area.
- It was noted that the Henbury Loop 'spur' was supported by the West of England Joint Transport Board and that there had been an Extraordinary meeting of Bristol City Full Council and comments had been fed back to the Board (BCC Rep Assistant Mayor Cllr Simon Cook) and the West of England Joint Scrutiny Committee.
- Noted that a letter thanking David Trivitt for his services to the Partnership still needs to be drafted
- Actions in relation to Sea Mills Station and Portway Footpath were outstanding and the Neighbourhood Co-ordinator apologized for delay in auctioning this.

**Agreed: to write to Network Rail expressing disappointment over the demolition, to ask for a donation to support the heritage of the area and what development may be coming forward on this site in**

**the future.**

**4. Declarations of Interest**

There were no declarations of interest.

**5. Public Forum**

No items received.

**6. Neighbourhood Partnership Business Activities Report**

The NP Co-ordinator introduced the report. The following issues were raised/noted:

- In relation to the potential need for a height restrictor @ Shirehampton Picnic area it was suggested that it may be possible to put back the boulders once the vegetation has been cleared.
- It was suggested that other parks issues could be looked at by the Parks and Green Spaces Environment Sub-Group, including where the Partnership wishes to spend resources. In relation to green spaces near housing this would also need to involve Housing Officers.

**Neighbourhood Committee**

**RESOLVED:**

- (1) To note the Wellbeing Fund balance available of £11,878
- (2) To approve the Wellbeing application funding of £4,382 as follows:

<b>Sea Mills Primary PTFA – purchase of musical instruments</b>	<b>- £1,052</b>
<b>Bristol Fibromyalgia/CFS LTD – Nutrition Course</b>	<b>£960</b>
<b>The Rock Community Centre – Ingredients for lunch club</b>	<b>£1,320</b>
<b>Penpole Residents Association – Lunch Club Trips</b>	<b>£400</b>
<b>Ambition Lawrence Weston – Multi Media project</b>	<b>£650</b>

- (3) To note the legal advice in respect of Public Sector Equality Duty

(3) To note the Clean and Green/Environment budget held by the NO

### **Neighbourhood Partnership**

#### **RESOLVED:**

(1) To note the £5,000 funding request made by Shirehampton Community Action Forum (SCAF) and to set up a 'task and finish' sub-group to establish criteria against which to consider the SCAF request.

(2) That the sub-group meet with SCAF management to explore their request: and

(3) that the sub-group considers the request against its criteria and produces a report back in time for the December NP meeting to make a final decision on the request

(4) that Cllr Budd, Ann Green and Andy Hollick sit on the sub-group and other members of the partnership not present also be asked if they wish to join the group.

(5) that the group also look at whether there could be criteria for other types of grant which fall outside the Well-Being framework

(6) To note the progress and costing to deliver the Parks improvements approved at the June NP and to note the potential need to install a Height Restrictor at the Picnic Area entrance

### **Neighbourhood Partnership and Committee**

#### **RESOLVED:**

(1) To note the latest S106 contributions, including a new Parks S106 contribution from Arbutus Drive Combe Dingle of £9,717

(2) To note the latest Community Infrastructure Levy (CIL) contributions including the new CIL contribution from Portway Day Centre Shirehampton of £4,387.50 since the previous NP meeting

(3) To note the remainder of devolved Neighbourhood budget monies of £10,484

## **7. Neighbourhood Plan Update**

Keith Houghton Neighbourhood Co-ordinator introduced the Plan and introduced the schedule of works for the next 6 months that he'd drafted (Appendix 1 in papers). Whilst it may not be possible to complete all actions due to capacity it would be a way to plan work, prioritise and allocate resources.

During discussion the following issues were raised:

- An update on the Hub – **Ambition Lawrence Weston to come to next meeting and invite them to attend**
- Anti-Social Behaviour issues in Ridingleaze and whether or not CCTV would assist in reducing this. This had been raised @ the Neighbourhood Forum.
- It was noted that a lot of work was on-going around this issue and it needed to be communicated with residents
- There was some debate about whether CCTV was the answer – although it could provide some re-assurance to residents it may not necessarily address the real problem
- Dispersal orders were placed on young people during the summer but this may not have been communicated

**RESOLVED:**

(1) to note the updates to the plan and the a schedule of works draft for the next 6 months.

(2) To approve the recommendations for a formal process for planning the delivery of Mayoral visits in the light of improvements recommended by the Neighbourhood Co-ordinator.

(3) That **the Neighbourhood Co-ordinator report back to the next Partnership meeting on actions being taken to tackle Anti-Social Behaviour including communications with residents and pros and cons of CCTV including if they have been used successfully in other NPs.**

(3) To note the consultation taking place on Bristol Arena

(4) To note the 2<sup>nd</sup> Citywide NP event on Saturday 24<sup>th</sup> October and that the Partnership would:

- In this instance not be nominating a member to Chair the event
- For the Poster put forward the achievements of **Westcott Room Jobs Club and other Jobs Clubs** with **Sea Mills Play Area** as an alternative
- **The Chair to be available for breakfast radio interviews**

(5) To take part in the piece of work to influence the Parks Grounds Maintenance Contract and that this be done through the Parks/Environments Sub-Group

(6) It was noted that the scrub needs clearing on Longcross Kingsweston roundabout

## **8. Neighbourhood Governance**

Members of the Partnership and attendees broke into groups to consider

different governance models and their preferred options.  
The three groups fed back the following preferred options:

**Group 1**

Members elected by Forum

Open Door

Time limited

**Group 2**

Open Door

**Group 3**

Open Door

Members elected by Forum

These preferred models would be considered @ a Saturday workshop and further worked up for consideration by the Partnership.

**14. Any Other Business**

The Partnership received two presentations from:

Litterati

Real Economy

The Partnership thanked the presenters and were impressed by the work being undertaken by the groups

**15. Date of next meeting**

7.00pm Wednesday 9<sup>th</sup> December 2015 @ Shirehampton Public Hall

(The meeting finished at 9.15pm)

Chair